

REPORTS INVENTORY						CONTROL NO. feeder report for DDS/OL/BFB-1	
PREPARE IN DUPLICATE							
1. TITLE OF REPORT (if a fill-in report include Form No.) Budget Program Call						2. TYPE OF REPORT <div style="display: flex; justify-content: space-between;"> <div>STATISTICAL</div> <div><input checked="" type="checkbox"/> NARRATIVE</div> <div>MACHINE-NAME LISTING</div> </div>	
3. FUNCTIONAL AREA		<input checked="" type="checkbox"/> PERSONNEL <input type="checkbox"/> LOGISTICS <input type="checkbox"/> MEDICAL		<input type="checkbox"/> TRAINING <input type="checkbox"/> SECURITY <input checked="" type="checkbox"/> FINANCE		ADMIN. GENERAL OTHER (specify)	
4. NO. OF COPIES PREPARED 4 copies		5. FREQUENCY (weekly, monthly, quarterly, etc.) Annual		6. DISTRIBUTION (No. of components not number of copies) 1 - PD Budget File 1 - OL/B&F 1 - OL/PS 1 - OL/PD			
7. FORMAT (memorandum, form computer print-out, etc) Memorandum		8. ADP PROCESSING <div style="display: flex; justify-content: space-between;"> <div><input checked="" type="checkbox"/> YES</div> <div>IF YES GIVE ADP PROCESSING NO. <input checked="" type="checkbox"/> NO</div> </div>		9. DIRECTIVE AUTHORITY REQUIRING REPORT LN 30-17 (latest) requirement			
10. PREPARING COMPONENT (include lowest level contributing information to report) Office of Chief, Procurement Division				11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) None			
12. COST FACTORS							
A. MANUAL PREPARATION AND REVIEW COSTS							
GRADE	HOURLY RATE	<input checked="" type="checkbox"/> HOURS PER REPORT	=	COST PER REPORT	<input checked="" type="checkbox"/> TIMES PREPARED	=	COST PER YEAR
GS-13.4	8.86	8	=	70.88	1	=	70.88
GS-16.5	14.46	4	=	57.84		=	57.84
GS- 8.4	4.74	2	=	9.48		=	9.48
B. COSTS OF COMPUTER PRODUCED REPORTS							
TOTAL COSTS PER YEAR						\$138.20	
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. Required for consolidated OL Budget presentation.							
14. FUTURE GOALS							
GOAL PROPOSED BY COMPONENT FOR THIS REPORT <div style="display: flex; justify-content: space-between;"> <div><input checked="" type="checkbox"/> RETAIN AS IS</div> <div><input type="checkbox"/> OTHER (explain)</div> </div> <div style="display: flex; justify-content: space-between;"> <div><input type="checkbox"/> CHANGE</div> <div><input type="checkbox"/> DISCONTINUE</div> </div>						ESTIMATED SAVINGS <div style="display: flex; justify-content: space-between;"> <div>MAN-HOURS</div> <div>DOLLARS</div> </div> STAT	
16. DATE OF INVENTORY 9-21-70		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION Approved For Release 2006/11/13 : CIA-RDP75-00399R000100130005-8					18. EXTENSION <div style="border: 1px solid black; width: 50px; height: 20px;"></div>